

REPRODUCTION FEE SCHEDULE

Prices may vary based on format and condition

Access-quality files received upon receipt of a completed Copy Request form and associated fees

Format	Associated Fees
Paper and Photographic Materials Watermarked 150 DPI jpeg files (1200 DPI jpegs for transparencies, slides, negatives)	
Born digital or pre-digitized files	\$5.00 each
Documents (per page) or photographic prints	\$5.00 each
Transparencies, slides, negatives	\$20.00 each
Documents (per page) or photographic prints over 12" x 16"	\$50.00 each
Audio Watermarked 192 kbps mp3 files	
Born digital or pre-digitized files	\$10.00 each
CDs	\$15.00 each
Audiocassettes, 1/4" reel-to-reel tapes	\$45.00 each
DATs, vinyl or acetate records	\$70.00 each
Digitization of all other audio formats	Requires outsourcing, associated fees vary. An estimate will be provided prior to work.
Video Watermarked H264 mp4 files	
Born digital or pre-digitized files	\$15.00 each
DVDs	\$20.00 each
VHS or Beta formats	\$60.00 each
3/4-inch Umatic, HDCam or DVCam tapes, laserdiscs	\$75.00 each
All other formats including film	Requires outsourcing, associated fees vary. An estimate will be provided prior to work.
Storage Media File size and user preference will dictate how files are distributed (external hard drive, CD, DVD, flash drive, file sharing link, email). File sharing is available for 30 days. <i>You will be charged in full for any files requested again after the 30-day period has concluded.</i>	
CD or DVD	\$0.50
Flash drive	\$5.00
Shipping and Handling	
Shipping	\$20.00
Expedited Shipping	\$110.00
Processing Requests may be outsourced to a third-party vendor due to format, condition, or number; this requires additional work and transport. Prior to reproduction, staff will estimate a quote for processing fees. <i>Processing fees do NOT include the cost of vendor services, which are billed direct to the customer.</i>	
Processing	\$30.00/hr

See the **Licensing/Commercial Fee Schedule** for fees associated with publication-quality files; those fees are in addition to the reproduction fees described here. See <https://rockhall.com/library> for additional forms and information.